Date - 11/08/2018 License # - 51135 Action Code - 5 - ANNUAL SURVEY

# Statement of Deficiencies

# 1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

- 1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
- 2. accurately reflect children on the center premises at any given time; and
- 3. be used to sign in and out if a child leaves and returns to the center during the day.

#### Finding:

1507-A Based on record review:

The center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 53 children were present and 47 children were signed in on the log. This was corrected during the licensing visit.

### 1717-A: Independent Contractors Records

Not Met

1717-A: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, Department of Education, Office of Early Childhood staff and local school district staff:

- 1. an information form that includes the person's name, address and phone number
- 2. a list of duties performed while present at the center; and
- 3. documentation of a CCCBC-based determination of eligibility for child care purposes from the department or documentation of the adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was at the center when children were present, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while at the center when children were present, and the signature of both the contractor and the accompanying staff member.

#### Finding:

1717-A Based on record review: There was no documentation of a CCCBC-based determination of eligibility for child care purposes from the department for independent contractor O1. O1 was present in the facility on 10/2/18, 11/2/18 and 11/8/18.

# 1719-A.-B.: Orientation Training

**Not Met** 

1719-A.-B.: Within seven calendar days of date of hire, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

- 1. child abuse identification and reporting;
- 2. emergency preparation;
- 3. licensing regulations; and
- 4. safe sleep practices,

Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

- 1. child development;
- 2. child guidance;
- 3. learning activities;
- 4. health and safety:
- shaken baby prevention;

#### Finding

1719-A.-B. Based on record review: There was no documentation that two of ten staff, S7 and S9, received orientation within seven days of date of hire. There was no documentation that one of ten staff, S7, received orientation within thirty days of date of hire. S7's date of hire is 8/29/18. S9's date of hire is 10/22/18.

# 1901-C: End-of-Day Check

Not Met

1901-C: The entire center and play yard shall be checked after the last child departs to ensure that no child is left at the center and this check shall be documented. Documentation shall include date, time of visual check, and signature of the staff conducting the visual check.

#### Finding:

1901-C Based on record review:

There was no documentation that the entire center and play yard is checked after the last child departs to ensure that no child is left unattended at the center. The last time an end-of-day check was performed was 8/6/18.

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# Statement of Deficiencies

# 1915-A: Health Services - Observation

Not Met

1915-A: Observation. Upon arrival at the center, the physical condition of each child shall be observed for possible signs of illness, infections, bruises or injuries, and when something is observed, it shall be documented and such documentation shall include an explanation from the parent or child.

# Finding:

1915-A Based on record review: There was no documentation of daily observations, when something is observed, noted on children upon arrival to the center. Results including an explanation from parent and/or child were not documented. The last time daily observations were documented is 10/5/18.

#### 1915-B.&C: Health Services - Parental Notification

**Not Met** 

1015-B &C

- B. Reporting. Incidents, injuries, accidents, illnesses, and unusual behavior shall be documented and reported to the parent no later than when the child is released to the parent or authorized representative on the day of the occurrence.
- C. Immediate Notification. The parent shall be immediately notified in the following circumstances:
- 1. blood not contained in an adhesive strip;
- 2. head or neck or eye injury;
- 3. human bite that breaks the skin;
- 4. animal bite:
- 5. impaled object:
- 6. broken or dislodged teeth;
- 7. allergic reaction skin changes (e.g. rash, spots, swelling, etc.);
- 8. unusual breathing;
- 9. symptoms of dehydration;
- 10. temperature reading over 101° oral, 102° rectal, or 100° axillary; or
- 11. injury or illness requiring professional medical attention.

#### Finding:

1915 B & C Health Services-Parental Notification: There was no documentation of immediate notification to the parent when the following occurred to a child: An incident occurred at 10:15 am on 10/22/18, and the parent was notified at 4:57 pm. On 10/22/18, two children, C6 and C7, were fighting over a toy car. C7 scratched C6's face. The parent was not notified immediately.

1921-C: Evacuation Pack Not Met

1921-C: Evacuation Pack. The center shall have an evacuation pack, the location of which is known to all staff, that at a minimum shall contain:

- 1. a list of area emergency phone numbers;
- 2. a list of emergency contact information and emergency medical authorization for all enrolled children;
- 3. an emergency pick up form;
- 4. first aid supplies, hand sanitizer, wet wipes, and tissue;
- 5. diapers for children who are not toilet trained and plastic bags for diapers;
- 6. a battery powered flashlight and radio and batteries;
- 7. food for children under the age of 4, including infant food and formula; and
- 8. disposable cups and bottled water.

# Finding:

1921-C Based on record review/observations: the evacuation pack was incomplete as follows: a list of area emergency phone numbers, a list of emergency contact information and emergency medical authorization for all enrolled children, an emergency pick up form and first aid supplies were not in the pack.

1921-E: Tornado Drills Not Met

1921-E: Tornado drills shall be conducted at least once per month in the months of March, April, May, and June at various times of the day necessary to include all children and shall be documented.

# Finding:

1921-E Based on record review:

There was no documentation of tornado drills that were conducted at least once per month during the months of March, April, May, and June. There was no documentation that tornado drills were conducted for March, April, May and June of 2018.